



## **FAQs – Host Companies**

**If I join the program, am I obligated to accept an intern (even if this means that they are not suitable for the position)?**

No. This program is designed to complement your existing recruitment pipeline and to broaden your reach in terms of future prospective recruits. Attracting international talent is difficult and we intend to make this easier with access direct to undergraduates seeking international experience. It is at your discretion whether you accept any candidates that are offered to you through this initiative.

**What support do the students receive during their stay?**

AustCham will support the students throughout the journey including:

- Assistance with visa applications
- Sourcing affordable, clean and accessible accommodation
- On-ground support during their internship
- Facilitate a number of events and a Hong Kong orientation so that interns are well acquainted with their new surroundings
- Act as a point of first reference throughout the program

Some students will also have financial support through their universities. This program has been designed to couple with the Australian Government's New Colombo Plan which provides financial grants to eligible students and universities, some of which will be participating in the program.

**We have special requirements such as dual language, certain degrees and minimum experience that need to be fulfilled before we accept interns. How do you cater for this?**

Once you register, we will send you an application form which you can detail all of these requirements. We will only send to you candidates that fulfill these conditions. We are only a phone call or email away and we will work with you and your team to make sure that the right candidates are passed to you.

**Do I need to pay my intern?**

The students will be exempt from the minimum wage ordinance and therefore it is up to your discretion as to whether you pay your interns. Hong Kong is an expensive city and providing an allowance or stipend will significantly reduce the financial burden on these students.



### **How do I apply?**

Simply register through the [link](#) on the [AustCham Intern Program](#) website and you will be sent the application forms accordingly.

### **What dates are the internships?**

To coordinate with the Australian university calendar, the internships will commence in late November and run for the 12 weeks until February. We can work with each company to adjust the length of the internship so that it suits accordingly.

Most importantly we will be undertaking an orientation week with the students which is important for them to experience and will commence in the week prior to the internship.

### **What about working visas?**

A range of countries, including Australia, are part of the working holiday visa program which provides the visa holder to work in Hong Kong for up to 12 months with a maximum employment by a single employer up to 12 weeks. This visa does not require any supporting documents from the host company and can be completed independently by the students, with any assistance provided by the AustCham team.

### **Our company has an existing intern program – can I still partake in this?**

Of course! The AustCham intern Program has been designed to make sourcing interns easier. They can partake in your existing program while also enjoying the benefits of our program – the orientation program, attending events and meeting the other interns and companies participating.

### **Where do the interns live while in Hong Kong?**

We have sourced accessible, clean and affordable accommodation on the island and in Kowloon. We have worked closely with the accommodation providers to ensure that the interns have a pleasant experience. We have made group bookings for the interns to accept however they are also free to select their own accommodation if they prefer.

### **What universities are the interns from?**

We have already engaged with a range of universities across Australia and will invite every Australian university to participate. They are ready to apply – all they need is for you to make internship placements available!



**I have limited resource so I cannot review many applications. Can I still apply?**

Yes! The application form makes it possible to limit the number of candidates that we pass to you. Only have time to review a small quantity? That is ok. Note on your application the amount of applications that you are willing to consider and we will only send you that amount.

**Any other questions? Register for the program and we will send you a complete and detailed pack outlining the entire program. You may also contact [intern@austcham.com.hk](mailto:intern@austcham.com.hk)**